



HEBER VALLEY SPECIAL SERVICE DISTRICT

1000 East Main Street
Midway, UT 84049-0427
Phone: (435) 654-2248

BOARD MEETING

October 10, 2024

4:00 P.M.

CONDUCTING: Board Chair, Celeste Johnson

Those in Attendance: Celeste Johnson, Clair Provost, Steve Farrell, Heidi Franco, Yvonne Barney, Brenda Christensen, Jim Goodley, Wes Johnson, Tina Rodriguez,

Online- Bryan Provost, Craig Carlile, Martha Wingate

PUBLIC COMMENT: This is the public's opportunity to comment on items not on the agenda.

ENTITY UPDATES: Steve Farrell stated that the county council will be meeting on October 16 and would like to meet Jim Goodley and have some updates from him on the district.

COMMITTEE UPDATES:

AGENDA ITEMS:

1. Consent Agenda
 - a. Balance Sheet September 2024
 - b. Bank Reconciliation September 2024
 - c. P&L September 2024
 - d. PTIF General Fund September 2024
 - e. PTIF Impact Fee Fund September 2024
 - f. Warrant list for payment

A motion was made by Clair Provost to approve the consent agenda as presented. The motion was seconded by Steve Farrell and the chair asked for a vote:

Celeste Johnson- Yes

Clair Provost-Yes

Steve Farrell- Yes

Heidi Franco- Yes

Yvonne Barney- Yes

Brenda Christensen- Yes

Mike Johnston- Yes

2. Service Agreement w/ Heber City (Martha Wingate- 30 min)

Martha stated that the agreement should be a three-party agreement. She stated that Heber is on board for this and asked for input from MSD.

Celeste Johnson stated that they will do whatever they need to do to make it legally work.

Heidi Franco stated that Heber's city manager and attorney have been working on this.

Martha Wingate stated that she has talked to Heber's attorney about this.

Craig Carlile stated that they are working to make the agreement identical.

Celeste Johnson stated that the board is in agreement with this and on board to get it finished. She asked that they do what they need to do and when it is ready to send it over.

Martha Wingate stated that there was an issue raised over a statement for Midway only as to a statement about the lift station and as to who really owns it. It looks like HVSSD owns it and all rate payers will be responsible for it.

Wes Johnson stated that since the district was created, the concern from Midway was that they would have to pay for it.

Celeste Johnson stated that the confusion is over the name. It is the MLS, but it is for the entire district.

Martha Wingate stated that they are really close and should be able to get it done soon.

Jim Goodley stated that he received information from Zions and the rate study shows that they have cash reserves.

Martha Wingate asked if they want to make this for all entities.

Celeste Johnson stated that it should be the decision of each entity for cash reserves and feels that it should be taken out.

Craig Carlile had some suggestions for the policy. They have reduced some of the language, and added specific code regulations, and recommend that the personnel policy is not included here. They thought it would be good to have them go through it.

Heidi Franco asked about insurance for the district.

Jim Goodley stated that it has been reviewed for the year, and based on recommendations from Martha, they have increased their liability limits.

Heidi Franco suggested that they take out cash reserves for HVSSD and have Martha clean it up for approval next month.

Celeste Johnson stated that they can vote on it next month.

Heidi franco asked about the hay sales and stated that they should have a required time limit for payments.

3. Board Policies Update

Martha Wingate has reviewed the changes, and they have checked the language. There was one other issue with the cash reserves and the new policy would include four months of cash reserves. Heber City policy was not to have more than three months reserve.

4. 2025 Budget

Celeste Johnson stated that they need a draft budget at the finance committee meeting. There are projects that need to be completed including dredging and aeration, that need to be resolved quickly that total from five to 10 million. Jim and Steve met with CIB, and they approved the changes. They have a good budget, but they do not have the bandwidth to get these projects done. They will need to keep this in mind when the budget is addressed. They have been talking with Mark Anderson at Zions and the contract ended in August and they asked the staff to give directions to continue with this contract.

Bonding- Jim got a quote for a 20 year ten million bond. The payments would be \$800 thousand a year.

Jim Goodley stated that 7.7 million from impact fees will go towards the CIB project.

Yvonne Barney stated that they will need a PR person to help them put out the information for the bond.

Clair Provost asked what the best way would be to put this out.

Jim Goodley stated that the lagoons will hold 2.4 mgd and the mechanical plant will hold 2 mgd.

Clair Provost asked about grants.

Jim Goodley stated that MAG has requirements that we do not meet.

Celeste Johnson stated that was one of the issues addressed with Midway and they do not qualify.

Jim Goodley stated that he has talked to DWQ about funding, but they are strapped for funds right now.

The chair asked for a motion on the budget.

A motion was made by Steve to approve the draft of the 2025 budget. The motion was seconded by Clair Provost and the chair asked for a vote.

Celeste Johnson- Yes

Clair Provost-Yes

Steve Farrell- Yes

Heidi Franco- Yes

Yvonne Barney- Yes

Brenda Christensen- Yes

Mike Johnston- Yes

5. Midway Lift Station – Change Order 7 – Possible Motion to Approve

Jim Goodley stated that they received a change order from Corrio for additional costs related to the building permit and the Dominion Energy cost to bring gas service to the lift station. He does have the receipts for this. The valuation of the station is \$395,000.00 and the fee is based on this. They may need to make some modifications on how we apply and what they do with the CIB money. A new UV system may be needed.

The board addressed the dump station income. The manager stated that a dumping station would not be cost effective. Currently there is no way to police the amounts that are offloaded.

A motion was made by Steve Farrell to approve the Corrio change order. The motion was seconded by Brenda Christensen and the chair asked for a vote.

Celeste Johnson- Yes

Clair Provost-Yes

Steve Farrell- Yes

Heidi Franco- Yes

Yvonne Barney- Yes

Brenda Christensen- Yes

Mike Johnston- Yes

6. Manager's Report

Jim Goodley stated that he had a meeting with DWQ and Brad Rasmussen last week. Our permits going forward for discharge will be getting stricter.

They are working on a permit from the state for the dredging. He informed the board that when you have the permit, the district can't be sued for a nuisance.

7. Closed Session – Discuss Potential Litigation

A motion was made by Clair Provost to move into closed session. The motion was seconded by Brenda Christensen and the chair asked for a vote:

Celeste Johnson- Yes
Clair Provost-Yes
Steve Farrell- Yes
Heidi Franco- Yes
Yvonne Barney- Yes
Brenda Christensen- Yes
Mike Johnston- Yes

8. Adjourn

With no other business to address, a motion was made by Brenda Christensen to move out of closed session and adjourn the meeting. The motion was seconded by Clair Provost and the chair asked for a vote.

Celeste Johnson- Yes
Clair Provost-Yes
Steve Farrell- Yes
Heidi Franco- Yes
Yvonne Barney- Yes
Brenda Christensen- Yes
Mike Johnston- Yes

Approved on this date: 11/14/2024



Celeste Johnson- Chair



Eliza McGarra- Secretary